

GEORGIA JCI SENATE CONSTITUTION AND BYLAWS

As Amended August 24, 2013

ARTICLE I MEMBERSHIP

Section 1: All JCI Senators registered with the World Secretariat of the Jaycees International who received their Senatorship, or who reside, or who did reside in the State of Georgia are eligible for membership in this corporation. Membership shall be for a period of one (1) year. No person shall be eligible for membership who owes money to the Georgia JCI Senate at the time of application for membership or at the time of membership renewal.

Section 2: Upon submitting application for membership, the applicant must submit his/her dues to the Treasurer. Only after dues are submitted may the applicant be considered a member of the Georgia JCI Senate. No written application shall be necessary for renewal of membership.

Section 3: A member shall be in good standing who has complied with the dues requirements contained herein.

Section 4: Only members in good standing shall have the right to vote, hold office and participate in functions sponsored by the Georgia JCI Senate.

Section 5: Expulsion of any member of the Georgia JCI Senate shall occur when his/her membership as a JCI Senator has been revoked by the United States JCI Senate.

Section 6: LIFETIME MEMBERSHIP – All Senators eligible for membership in the Georgia JCI Senate may become Lifetime Members by paying a one-time dues fee of \$350.00. All monies are to be paid lump sum with \$100.00 going into the general fund and \$250.00 going into an interest bearing note or account. All Lifetime Members will be considered fully paid dues members with all rights and privileges therein. U.S. dues will be paid continually from the interest earned. Lifetime Member numbers will be consecutive starting with #001 for the first member paid. Lifetime membership may only be obtained after a member has been a Senator for a period of five (5) years.

Section 7: The Chairman of the Board shall act as a liaison to the Georgia Jaycees to implement induction of new U.S. JCI Senators into the Georgia JCI Senate. The duties shall include: providing information about the process and fees; coordinating with the Georgia JCI Senate Treasurer concerning the address, senate number and dues for a new member; placing an order for a U.S. JCI Senate Medallion; a Georgia JCI Senate name badge; and preparing a biography sheet for the presentation.

ARTICLE II DUES

Section 1: The annual dues for members shall be the amount as determined from time to time, not to exceed one per annum, by a majority vote of the membership present. Inactive fees shall be for national dues and state mailings only, with no voting rights or privileges. Dues for the coming year shall be due on the anniversary date. These fees shall include all dues payable to the national organization.

Section 2: Members whose dues are in arrears, starting ten (10) days after their anniversary date, shall be suspended from membership. Notice of delinquency will be sent to members whose dues are in arrears within thirty (30) days.

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Section 3: Members suspended for nonpayment of dues may be reinstated by payment of current dues.

ARTICLE III OFFICERS

Section 1: The officers of this organization shall consist of a President, Administrative Vice President, Chairman of the Board, Secretary, Treasurer and an appointed Legal Counsel; all of whom are subject to the will of the membership.

Section 2: All officers, either elected or appointed, shall serve until their successors are elected and installed.

Section 3: The President is the chief executive of the organization and shall supervise the affairs and activities. He/she will make an annual report to the membership prior to the election.

Section 4: The Administrative Vice President shall preside at the Membership and Board meetings in absence of the President. He/she shall work primarily as a liaison between the Senate and the Georgia Jaycees, and will be responsible for the First Timers Program. He/she shall also work with the President on Administrative/External affairs conducted by the Senate.

Section 5: The Chairman of the Board of the Georgia JCI Senate shall be responsible for administering the annual "BUBBA" Award as well as chair the annual elections committee.

Section 6: The Secretary shall give the Secretary's report at each membership meeting. In addition, he/she shall:

- A. Issue notices of regular and special meetings.
- B. Record and maintain minutes of all meetings.
- C. Handle correspondence for the organization including publishing the newsletter.

Section 7: The Treasurer shall give the Treasurer's report at each membership meeting. In addition, he/she shall:

- A. Issue notices of dues.
- B. Maintain accurate accounting records for the disbursement and collection of all monies of the organization.
- C. Pay national dues for each member.
- D. Pay all Georgia JCI Senate bills.
- E. Handle all completed JCI membership applications.

Section 8: The Legal Counsel is an ex-officio nonvoting member of the Board of Directors and serves as an advisor.

Section 9: Vacancies, other than the President, occurring in the Board of Directors shall be filled by vote of the Board of Directors. Such appointees shall serve for the duration of the term of the individual replacement.

Section 10: Vacancies in the Presidency shall be filled by a special election at the next regularly

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scheduled membership meeting.

ARTICLE IV BOARD OF DIRECTORS

Section 1: The business of the Georgia JCI Senate shall be managed and controlled by a Board of Directors. The Board of Directors shall consist of the Officers as prescribed in Article III.

Section 2: The Board of Directors are subject to the will of the membership and shall:

- A. Examine and make recommendations on programs, policies and budgets.
- B. Have power to reinstate members.
- C. Conduct any other business as may be required from time to time.

Section 3: A quorum shall be a minimum of sixty percent (60%) of the officers of the Board of Directors.

Section 4: It shall be the duty of each member of the Board of Directors to attend all Board and Membership meetings.

ARTICLE V GOVERNANCE

Section 1: The government of this organization shall be vested in a Board of Directors, who are subject to the will of the membership.

Section 2: The Board of Directors shall have control and management of the property of the organization, subject to the will of the membership. Funds of the Organization can only be withdrawn from the bank with which they are on deposit by the signature of the Treasurer or the President.

Section 3: Voting by the membership will be required for the approval of all resolutions, to approve policy, and to approve programs and philosophies.

Section 2: Each officer shall give an oral report to the membership and a written report to the Secretary at the annual election meeting identifying his/her official activities.

ARTICLE VI ELIGIBILITY FOR ELECTED OFFICE

Section 1: Candidates for elected office in the Georgia JCI Senate must be full time permanent residents of the State of Georgia. Announcements by potential candidates will be made at the regular meeting prior to the annual elections meeting.

Section 2: Candidates for the office of President of the Georgia JCI Senate must have served at least one complete term of office as an elected officer of the Georgia JCI Senate.

Section 3: Candidates for elected office in the Georgia JCI Senate must make a formal announcement in writing to the Chairman of the Board of the Georgia JCI Senate. Announcements for President,

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Administrative Vice President, Secretary and Treasurer must be received by the Chairman of the Board of the Georgia JCI Senate 40 days prior to the day the election is held.

ARTICLE VII ELECTIONS

Section 1: At the annual meeting, there shall be elected a full slate of officers as described in Article III (a President, an Administrative Vice President, a Secretary, a Treasurer) for a term of one (1) year. Each officer may be eligible to succeed himself/herself with the President being limited to a one time succession.

Section 2: Nominations of Candidates.

The Chairman of the Board of Directors of the Georgia JCI Senate will recognize persons for the purpose of nominating only those candidates who have presented their formal announcement to seek elected office within the time specified in Article VI Section 3. The Chairman of the Board will provide a list of qualified candidates to the Secretary prior to the beginning of the election for inclusion in the minutes. If there is any elected office for which there are no qualified candidates, the floor will be opened for nominations for those offices only.

ARTICLE VIII MEETINGS

Section 1: Annual Meeting: The annual election meeting of the Georgia JCI Senate will be held at a time and place designated by the Board of Directors of the Georgia JCI Senate.

Section 2: Regular Meetings: The regular meetings of the Georgia JCI Senate will be held at a time and place designated by the Board of Directors of the Georgia JCI Senate.

Section 3: Georgia JCI Senate Board of Directors Meeting: The Georgia JCI Senate Board of Directors shall meet at a time and place designated by the President of the Georgia JCI Senate.

ARTICLE IX RULES OF ORDER

Section 1: The most recently revised Robert's Rules of Order shall govern the proceedings of all meetings of the organization and its constituent parts, or as provides in the Bylaws.

Section 2: The appointed Legal Counsel shall serve as Parliamentarian and will also maintain a complete set of any standing rules adopted.

ARTICLE X DELEGATIONS

Section 1: The President shall act as the organization's delegate to all State and National Conventions. Any non-complimentary room and registration shall be reimbursable and paid from the organization's general fund, subject to the approval of the Board of Directors.

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Section 2: In the event that the President cannot attend a convention he may appoint one of the officers as a representative delegate to any meeting, excluding the National Convention, with full reimbursable privileges.

**ARTICLE XI
RESOLUTIONS**

Section 1: All resolutions shall be presented to the Board of Directors prior to any regular meeting.

Section 2: A resolution may be accepted by a simple majority of members present at any regular meeting.

**ARTICLE XII
AMENDMENTS**

Section 1: These Bylaws may be amended by a two-thirds (2/3) vote of the members present at any regular or special meeting.

Section 2: All proposed bylaw revisions must be mailed to the membership at least ten (10) days prior to the meeting at which said revisions will be voted upon.

**ARTICLE XIII
MISCELLANEOUS**

Section 1: There shall be a Georgia JCI Senate Foundation which shall be governed by its own set of bylaws.

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STANDING RULES AND POLICY

1. At each Georgia JCI Senate Meeting, the Senate shall have a hospitality room for the Senators and their guests (spouse/date). Each Senator will be limited to one guest per day.
2. All guests, out-of-state or non-Jaycee, must be cleared through the President. No active Georgia Jaycee, unless a member of the Georgia JCI Senate, may attend any meeting or function of the Senate except as a guest.
3. To help defray the costs of the hospitality at the meetings a charge of \$10.00 per State Board Meeting and \$15.00 for the Senate Year-End Meeting will to each ribbon. The President at his/her discretion may waive this charge for out-of-state guests, national officers or other special requests.
4. A hospitality suite shall be provided by the Senate at each meeting provided that the host chapter does not provide the rooms.
5. The Senate shall reimburse the President for his/her room and registration at the State Board Meetings, State Convention, NC/SC Calabash Bash, Region IV Fall Meeting, the National Convention following his/her year, and the National Senate Board of Directors meetings.
6. Requests for reimbursement must be presented to the Treasurer along with all receipts for approval of expenditures.
7. No individual has the authority to bind this organization.
8. The hours of operation for the Hospitality Room will be determined by the Board of Directors.